



Rainbow Centre Singapore is committed to enhancing the quality of life of children and youths with special needs through education and training to enable them to achieve their fullest potential. If you share our passion, we invite you to join us to make a real difference in the lives of our students and their families.

CAFÉ CREW

The Café Crew will assist in the development of SOPs, day-to-day efficient running of the café, and the financial viability of the café operations.

Key responsibilities:

- a) To prepare and serve coffee and non-coffee beverages and food to guests
- b) To assist in managing the café on a day-to-day basis, ensuring good operational standards, particularly in the areas of hygiene, time keeping, work and personal attitudes.
- c) To ensure that the café's building, equipment and work practices conform to health & safety regulations, including application and compliancy of F&B-related permits & licensing requirement
- d) To maintain effective recording and monitoring systems.
- e) To manage Inventory & procurement
- f) To assist in the implementation, evaluation, and revision of SOPs on opening and closing of café, customer service, F&B preparation, and finance-related SOPs (e.g. Cashier, procurement payment etc.

Requirements:

- a) Possess knowledge, skills, and experience in café operations
- b) Basic barista and food preparation skills
- c) A self-starter, and a strong motivator and team builder
- d) Prepared to work and train Persons with Disabilities (PwDs)

Working Hours:

6-day work week with a total of 42.5 working hours/week

This position is open to Singaporeans and Permanent Residents Only. Qualified and interested candidates are invited to email or send your résumé, duly completed Job Application Form together with copies of your Educational Certificates and Transcripts to:

Human Resource
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